

THE NURSING COUNCIL OF JAMAICA

Nurses and Midwives Act, 1964
50 Half Way Tree Road, Kingston 5
Telephone (876) 926-6042, 960-0823

DOCUMENTS TO BE SUBMITTED FOR SPECIAL REGISTRATION

1. Application letter stating type of registration required.
2. Detailed Curriculum Vitae (stating your professional qualifications and detailed working experience as a nurse/midwife since graduation).
3. Certified copy of birth certificate.
4. Certified copy of marriage certificate (if applicable).
5. Certified copy of your current nursing and/or midwifery licence(s) with expiry dates.
6. Certified copy of your nursing and/or midwifery certificates/diploma/degree.
7. Two (2) certified identical passport sized photographs (about 35x45mm).
8. Two (2) current professional reference letters (preferably from your nursing and/or midwifery supervisors with whom you have worked or are working. These **must be signed and dated**).
9. Processing Fee of US \$50.00 or Jamaican equivalent for all visits. (initial and repeats). *
10. All documents should be sent to the Ministry of Health. Payment by cheque should be made to the Nursing Council of Jamaica.
11. If application is approved, a licence will be given which will be valid for six (6) weeks. After three (3) special licence applications you will be required to apply for permanent registration upon your fourth (4th) application. (see application requirements for permanent registration)

***Fees are non-refundable**