CHECKLIST FOR NURSES AND MIDWIVES TRAINED ABROAD

1. Application letter stating type of registration required.  
   *(All correspondence should be addressed to The Registrar at the address stated above)*

2. Detailed Curriculum Vitae (stating your professional qualifications and detailed working experience as a nurse/midwife since graduation).

3. Certified copy of birth certificate.

4. Certified copy of marriage certificate (if applicable).

5. Certified copy of your current nursing and/or midwifery licence(s) with expiry dates.

6. Certified copy of your nursing and/or midwifery certificates/diploma/degree.

7. Two (2) certified identical passport sized photographs (about 35x45mm).

8. *Official copy of Transcript of basic nursing and/or midwifery training to be sent directly from the school(s) of training to the Council.*  
   *(NB: Faxed, scanned and/or emailed copies will not be accepted.)*

9. Two (2) current professional reference letters (preferably from your nursing and/or midwifery supervisors with whom you have worked or are working. These must be signed and dated.)

10. Processing Fee of US $60.00 or Jamaican equivalent. *

11. A Jamaican Tax Registration Number (TRN) **

12. If application is approved, a registration fee of US $100.00 or Jamaican equivalent. *

13. After you have been registered a Registration Certificate and Letter which bears your registration number will be given.

14. A licence will be given which will be valid for two (2) years after which thirty (30) hours of continuing education hours will be required for re-licensing; that is, twenty-five (25) nursing/midwifery hours and five (5) non-nursing hours.

*Fees are non-refundable. Cheques/bank drafts/money orders must be made payable to the Nursing Council of Jamaica.  

** The application for the TRN should be addressed to: https://www.jamaicatax.gov.jm/.